

Online Safety Policy



The following Code of Practice will be adhered to by The Family Trust during a Zoom or online session. You as parent or legal guardian, by registering your child to participate, are agreeing to also enter into this agreement and will communicate the following to your child.

- 1.** For children under 11 years of age, an adult must be present in the room, or be able to hear the session at all times. The adult will make themselves known at the beginning of the session but are asked not to be on screen during the session.
- 2.** The child(ren) must participate in the session in a family room of the home and not in a bedroom.
- 3.** Upon arrival at the zoom event you will enter the 'waiting room'. We ask that your 'screen name' displays your child's full name and you will then be admitted by the 'host'.
- 4.** During the session, the child(ren) must wear daytime clothes (no pyjamas or swimwear).
- 5.** Microphones will be muted when the child(ren) is not speaking, however the video is to remain on during the entire session.
- 6.** The children are not allowed to screen share and record conversations.
- 7.** A member of the Family Trust team will screen record the session, this will not be shared with anyone and only be used if required for Safeguarding purposes.
- 8.** Two Enhanced DBS checked leaders will be on the Zoom meeting at all times.